



All India Ophthalmological Society

AIOS Headquarters: 8A, Karkardooma Institutional Area, Near Deepak Memorial Hospital, Karkardooma, Delhi-110092 (India) Tel : 011-22373701 - 05

F-AIOC/Coimbatore/2018

Dear Friends,

The 76th Annual **Conference of the All India Ophthalmological Society** will be held in **Codissia Trade Fair Complex at Coimbatore from 22th to 25th February 2018**

This meeting is likely to be attended by over **8000 delegates**. **This mega event** will give you a unique opportunity to show case your company, its profile, products besides social and commercial interactions.

Sponsored Pavilions of various sizes shall be available at the conference Venue. The categories of sponsorship proposed are **Diamond, Platinum, Gold and Silver**. **The map and other details are available at www.aios.org** . **Traders / Companies who wish to have larger areas / pavilions may please contact – Dr. Namrata Sharma, General Secretary, AIOS**

1. **Trade Stall of 3 x 2 size will be available in 4 categories depending on the location of the stall**
 - Prime + Corner
 - Prime
 - Corner
 - Normal
2. Adequate moving space will be provided around the stalls.
3. The security, cleaning, climatisation and provision of water will be arranged by the LOC.
4. The following facilities will be provided in each stall.
 - Wooden or plywood partitions.
 - One 15 Amp. electric point
 - Two chairs.
 - One table of standard size with table cloth.
 - A name plate with 4" acrylic letters for each stall for uniformity sake.
 - Free electricity for basic needs. Additional power will be chargeable subject to availability.
5. The exhibition area will be open for occupation by the traders from 6:00 P.M. on 21st February 2018. All stall holders will have to vacate the area by 5:00 P.M. on 25th February 2018



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6. Stall Charges

Basic rate for regular Stall (3 X 2 Meters):

- | <u>Date of payment</u> | <u>Rate per Stall</u> |
|---|-----------------------|
| • Upto 30-09-2017 | Rs. 1,10,000/- |
| • 01-10-2017 to 31-12-2017 | Rs. 1,45,000/- |
| • 01-01-2018 onwards
Including Spot Registration | Rs. 1,75,000/- |
| • | |
| • Prime + Corner Stalls, Prime Stalls & Corner Stalls as shown in the enclosed trade exhibition plan, the additional charges are as follows: | |

Prime + Corner Stalls	Rs. 33,000 + 17,000 = 50,000/-
Prime Stall	Rs. 33,000/- per Stall
Corner Stalls	Rs. 17,000/- per Stall

- Overall structure of stall charges, including GST @ 18% will be as follows:

Category of Stalls	Upto 30-09-17 In INR	1-10-16 to 31-12-2017 in INR	From 1-01-2018 onwards In INR
Normal Stalls	110000.00	145000.00	175000.00
GST	19800.00	26100.00	31500.00
Total:	129800.00	171100.00	206500.00
Corner Stalls	127000.00	162000.00	192000.00
GST	22860.00	29160.00	34560.00
Total:	149860.00	191160.00	226560.00
Prime Stall	143000.00	178000.00	208000.00
GST	25740.00	32040.00	37440.00
Total:	168740.00	210040.00	245440.00
Prime + Corner Stalls	160000.00	195000.00	225000.00
GST	28800.00	35100.00	40500.00
Total:	188800.00	230100.00	265500.00

Note: The TDS will be on the basic amount of stall charges and not on the Govt. Tax amount.

Copy of Trade Exhibition Plan is available on the AIOS website: www.aios.org. Give 3 choices along with payment for allotment of these stalls



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8. Mode of Payment:

The payment should be made by an account payee **BANK DRAFT (payment by out station cheques or cash will not be accepted)** drawn in favour of **All India Ophthalmological Society payable at any Bank in Delhi** and sent to:

Dr. Namrata Sharma
Hony. General Secretary
AIOS Headquarters
8A, Karkardooma Institutional Area, Near DSSB Building, Manglam Raod
Karkardooma, Delhi-110092
Tel: 011- 22373701 – 05

PAN NO.: AABTA0003E
GSTIN : 07AABTA0003E1ZP

Payment Details: Bank Transfer:

- **Name of the Bank** : IDBI Bank Ltd, Preet Vihar Delhi (India)
- **IFSC Code** : IBKL0000170
- **Swift No.** : IBKLINBB010
- **Account No.** : 0026104000230001 (General Fund A/c, AIOS)

In case of bank transfer proper intimation indicating details of remittance by email should be given at aiooffice@aios.org and secretary@aios.org)

There will be no piece-meal deposit of stall charges. The party will have to pay full charges including Govt. Taxes for the number of stalls to be booked. The priority for the allotment of stalls will depend upon the date of receipt of full amount of stall charges including Government Taxes.

9. General Terms & Conditions:

- A maximum of **3 (Three) adjacent stalls** can be allotted to one company in small trade category on payment of the entire amount. **Any kind of alteration of the stall area or any fabrication therein is not permitted except removal of partitions in case of adjacent stalls.**
 - In case traders carry out fabrication in the **TRADE STALL** after allotment it will be considered violation of the instruction.
 - In case company / traders desire to carry out fabrication in the trade stall, permission is required and total stall charges payable will be stall charges as indicated above plus an additional charges of Rs. 50,000/- per stall + GST @18% thereon or as fixed / changed by the Govt. of India.
 - If permission is taken during the Conference an additional charge @ Rs. 1,00,000/- per stall + Govt Taxes, in addition to the stall charges already paid, failing which the allotment will be ipso-facto cancelled with no refund.



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- **Any request from any firm for allotment of stalls booked by them adjacent to any other particular firm will not be considered.**
- **All efforts will be made to stick to the trade exhibition plan of the stalls but organizers reserve the right to change the locations of the stall for better functioning. In such eventuality if the stalls are not booked on one company's name they may get segregated. However, in such eventuality no cancellation charges will be levied if booking is cancelled by the traders.**
- **Organizers are not responsible for any damage to the equipment(s) due to electricity fluctuation or any other unforeseen factors.**
- **Request for another company's stall to be adjacent may or may not be entertained. It will be purely at the discretion of organizers**
- **Additional Stall:** In case any firm who has already booked the stalls is subsequently desirous of having any **additional stall(s)** the rates for the additional stalls will be those as prevalent at the time when the additional stalls are booked and not at the rates at which the stalls were initially booked by the firm.
- **Each company will be entitled to only one registration kit, irrespective of the number of stalls booked.** Each stall holder will, however, be entitled to two lunch coupons for every day of the conference.
- No trade participant who has enrolled for trade exhibition with AIOS, will be allowed to conduct any promotional or sales activity outside official premises (within 50 km radius of AIOS conference site) during the conference or 2 days before and after the conference, without prior permission (which may be granted in special situation like alumni meet which is a regular event)
- Participant in exhibition during AIOC will not conduct any activities detrimental to the trade exhibition or conference. In such case they will be debarred with immediate effect from exhibition & no deposit or money paid will be refunded
- In case any traders take any booking in any exhibition other than that of AIOS the amount deposited with the AIOS will not be refunded..

10. Recognition of Best Stalls:

The stall adjudged to be the best during the exhibition will be awarded a trophy by the AIOS. In the category of smaller trade stalls the 3 stalls adjudged to be the best will be awarded "Certificate of Merit"

11. Cancellation of Stalls

The amount of stall charges once deposited will not be transferred towards sponsorship in any case. In case the stalls once booked are subsequently cancelled the refund of stalls charges will be subject to the following conditions:

- **In case of any cancellation upto 30-09-17 - after a deduction of 25% of the deposit**



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- **In case of any cancellation upto 31-12-17– after a deduction of 50% of the deposit**
- **In case of any cancellation after 31-12-17 / Non participation for any reason –No refund.**
- **The amount of service tax is credited to the government account and therefore, there will be no refund at all of Govt. Tax amount**

Please intimate your full address, email Id, telephone No., mobile no. etc. while booking the stalls (s).

Thanking you and looking forward to your cooperation.

Yours faithfully,

Dr. Namrata Sharma
Hony. General Secretary, AIOS