



All India Ophthalmological Society

AIOS Secretariat : Lalita Girdhar Building, 3rd Floor, P.D. Hinduja National Hospital & MRC, Veer Savarkar Marg, Mahim, Mumbai -400016 (India) Tel: 022/24447165 / 011-26588327 / 9987315599; Email : aiosoffice@yahoo.com, Secretary@aios.org

AIOS Headquarters: 8A, Karkardooma Institutional Area, Near Deepak Memorial Hospital, Karkardooma, Delhi-110092 (India) Tel : 011-22373701 - 05

17th August 2016

F-AIOC/Jaipur/2017

Dear Sirs,

Greetings from AIOS !!

The 75th Annual **Conference (Platinum Jubilee)** of the **All India Ophthalmological Society** will be held in **Jaipur Exhibition and Convention Centre, Jaipur from 16th February 2017 to 19th February 2017**

This Meeting is likely to be attended by over **8000 Delegates**. **This mega event** will give you a unique opportunity to show case your Company, its Profile, Products etc etc.

Sponsored Pavilions of various sizes shall be available at the conference Venue. Various categories of Sponsorship are being proposed (**Diamond, Platinum, Gold and Silver**) (**Map and other details are available at www.aios.org**). (**Traders / Companies who wish to have larger Areas / Pavilions may please contact – Dr. Barun K. Nayak, General Secretary, AIOS (09987315599)**

1. Trade Stalls:

a. **Trade Stall of 3 x 2 size will be available in the following 4 Categories depending upon the Location of the Stall**

- i. Prime + Corner
- ii. Prime
- iii. Corner
- iv. Normal

2. Adequate moving space will be provided around the stalls.

3. The Security, Cleaning, Climatisation and provision of water will be arranged by the LOC.

4. The following facilities will be provided in each stall in Trade Hall.

- a. Wooden or plywood partitions.
- b. One 15 Amp. Electric Point
- c. Two Chairs.
- d. One table of standard size with table cloth.
- e. A Name Plate with 4" Acrylic letters for each stall for uniformity sake.
- f. Free Electricity for basic needs. Additional Power will be chargeable subject to availability.

5. The Exhibition area will be open for occupation by the Traders from 6:00 P.M. on 15th February 2017. All Stall Holders will have to vacate the area by maximum 5:00 P.M. on 19th February 2017.

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6. Stall Charges:

A) The basic rate for regular Stall (3 X 2 Meters) will be as follows:

<u>Date of payment</u>	<u>Rate per Stall</u>
i) Upto 30-09-2016	Rs. 1,10,000/-
ii) 01-10-2016 to 31-12-2016	Rs. 1,45,000/-
iii) 01-01-2017 onwards	Rs. 1,75,000/-

Including Spot Registration

(iv) There will be Prime + Corner Stalls, Prime Stalls & Corner Stalls as shown in the enclosed Trade Exhibition Plan. The **additional charges** for these Stalls will be as follows:

i. Prime + Corner Stalls	Rs. 33,000 + 17,000 = 50,000/-
ii. Prime Stall	Rs. 33,000/- per Stall
iii. Corner Stalls	Rs. 17,000/- per Stall

The overall structure of stall charges, including Service Tax @ 15% will be as follows:

Category of Stalls	Upto 30-09-16 In INR	1-10-16 to 31-12-2016 in INR	From 1-01-2017 onwards In INR
Normal Stalls	110000.00	145000.00	175000.00
Service Tax	16500.00	21750.00	26250.00
Total:	126500.00	166750.00	201250.00
Corner Stalls	127000.00	162000.00	192000.00
Service Tax	19050.00	24300.00	28800.00
Total:	146050.00	186300.00	220800.00
Prime Stall	143000.00	178000.00	208000.00
Service Tax	21450.00	26700.00	31200.00
Total:	164450.00	204700.00	239200.00
Prime + Corner Stalls	160000.00	195000.00	225000.00
Service Tax	24000.00	29250.00	33750.00
Total:	184000.00	224250.00	258750.00

Note : In case of TDS the same will be only on the basic Amount of stall Charges and not on the Service Tax amount at all because the Service Tax Amount is payable in toto to the Govt. Account.

A copy of Trade Exhibition Plan is available on the AIOS Website – www.aios.org. While booking of stalls please arrange to give your 3 choices for allotment of stalls



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8. Mode of Payment:

The payment should be made by an Account Payee **BANK DRAFT (payment by out station Cheques or cash will not be accepted)** drawn in favour of **All India Ophthalmological Society payable at any Bank in Mumbai** and sent to:

Dr. Barun K. Nayak

(HOD – Dept of Ophthalmology)

Hony. General Secretary, AIOS,

P.D. Hinduja National Hospital & MRC, Veer Savarkar Marg, Mahim, Mumbai - 400 016 (India)

Tel. : 022-24447165 / 011 -22373701 - 05

Email : aiosoffice@aios.org; secretary@aios.org

PAN NO.: AABTA0003E
SERVICE TAX NO.: AABTA0003EST001

Payment Details: Bank Transfer:

1. Name of the Bank : IDBI Bank Ltd, Mumbai (India)
2. IFSC Code : IBKL0000026
3. Account No. : 0026104000230001 (General Fund A/c, AIOS)

(In case of Bank Transfer there should be proper intimation indicating Details of Remittance by email on aiosoffice@aios.org and secretary@aios.org)

There will be no piece-meal deposit of stall charges. The party will have to pay full charges including Service Tax for the number of stalls to be booked by him. The priority for the allotment of stalls will depend upon the date of receipt of full amount of stall charges including Service Tax.

9. General Terms & Conditions:

(a) - A maximum of 3 (Three) adjacent Stalls can be allotted to one Company in Small Trade Category on payment of the entire amount. It may be mentioned for your information that any kind of alteration of the Stall Area or any fabrication therein is not permitted in allotted Stalls except removal of partitions in case of adjacent stalls.

- In the past it was noticed that despite our clear instructions some companies / Traders carried out Fabrication in the TRADE STALL after allotment in gross violation of the instruction issued by us.
- In case any Company / Traders desires to carry out any fabrication in the Trade Stall, they may get permission right now and for that the total stall Charges payable will be Stall Charges as indicated above plus an additional charges of Rs. 50,000/- per stall + ST 15% thereon.
- If one does not take permission now and asks for the same during the Conference they have to pay an additional charge @ Rs. 1,00,000/- per stall + ST 15%, in addition to the stall charges already paid, failing which the allotment will be ipso-facto cancelled there and then with no refund.



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- (b). **Any request from any Firm for allotment of stalls booked by them adjacent to any other particular firm will not be considered.**
- (c) **All efforts will be made to stick to the Trade Exhibition Plan of the Stalls but Organizers reserve the right to change the locations of the Stall for better functioning or under unavoidable circumstances. In such eventuality if the stalls are not booked on one company's name they may get segregated. However, in such eventuality no cancellation charges will be levied if booking is cancelled by the traders.**
- (d) **Organizers are not responsible for any damage to the equipment(s) due to electricity fluctuation or any other unforeseen factors.**
- (e) **Request for another company's stall to be adjacent may or may not be entertained. It will be purely discretion of Organizers**
- (f) **Additional Stall:** In case any firm who has already booked the Stalls is subsequently desirous of having any **additional stall(s)** the rates for the additional stalls will be those as prevalent at the time when the additional stalls are booked and not at the rates at which the stalls were initially booked by the firm. This may kindly be taken note of.
- (g) **Each Company will be entitled to only one Registration Kit, irrespective of the number of stalls booked by him.** Each Stall Holder will, however, be entitled to two Lunch Coupons for every day of the Conference.
- (H) **No Trade Participant Who has enrolled For Trade Exhibition with AIOS, will be allowed to Conduct Any Promotional Or Sales Activity Outside Official Premises (Within 50 Km Radius of AIOS Conference Site) during the Conference or 2 days before and after the Conference, without Prior Permission (which may be granted in special Situation like alumni meet which is a regular event)**
- (i) **Participant in Exhibition during AIOC will not conduct any Activities detrimental to the Trade Exhibition or Conference. In Such Case they will be Debarred with immediate effect from Exhibition & No Deposit Or Money Paid will be Refunded**
- (J) **In case any Traders take any booking in any Exhibition other than that of AIOS the amount deposited with the AIOS will not be refunded in any case.**

10. Recognition of Best Stalls:

The Stall adjudged to be the best during the Exhibition will be awarded a Trophy by the All India Ophthalmological Society. In addition, in the category of smaller Trade Stalls the 3 Stalls adjudged to be the best will be Awarded "Certificate of Merit"

11. Cancellation of Stalls

The Amount of Stall charges once deposited will not be transferred towards sponsorship in any case. In case the stalls once booked are subsequently cancelled the refund of stalls charges will be subject to the following conditions:

- a. **In case of any cancellation upto 30-09-16 - after a deduction of 25% of the Deposit**
- b. **In case of any cancellation upto 31-12-16– after a deduction of 50% of the deposit**



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- c. **In case of any Cancellation after 31-12-16 / Non participation for any reason – No refund.**
- d. **The Amount of Service Tax is credited to the Government Account and therefore, there will be no refund at all of Service Tax Amount**

Please intimate your full address, Email Id, Telephone No., Mobile No. etc. etc. while booking the stalls (s).

Thanking you and looking forward to your cooperation.

Yours faithfully,

Dr. Barun K Nayak
Hony. General Secretary, AIOS